

# **REQUEST FOR QUALIFICATIONS (RFQ)**

## **General Contractor Services**

Project: Children's Advocacy Center

Owner: Navarro County Children Advocacy Center, Inc.

Date of Issue: March 2, 2026

### **1. INTRODUCTION**

Navarro County Children Advocacy Center, Inc. (NCCAC) is requesting Statements of Qualifications from qualified General Contractors for the construction of Children's Advocacy Center, located in Corsicana, Texas.

The Owner intends to select a contractor based on demonstrated competence, relevant experience, and capacity to successfully deliver the project.

### **2. PROJECT DESCRIPTION**

Project Name: Children's Advocacy Center

Location: Northwest Corner of West 4<sup>th</sup> Avenue and North 9<sup>th</sup> Street

Estimated Construction Budget: \$1,000,000

Estimated Start Date: July 1, 2026

Estimated Completion Date: September 1, 2027

Project Summary: A building of 5000-6000 square feet is desired, and staff parking will also be included on a lot of 10,000 square feet. The building will be a two-story building with stairway access.

### **3. SCOPE OF SERVICES**

The selected General Contractor will provide:

- Preconstruction services and construction services
- Cost estimating and value engineering
- Construction scheduling
- Procurement of subcontractors
- Construction management and supervision
- Quality control
- Safety management

- Coordination with Owner and Architect
- Project closeout services

Delivery method: Competitive Bid by sub-contractors

#### **4. MINIMUM QUALIFICATIONS**

Respondents must:

- Be properly licensed to perform work in the State of Texas.
- Have completed at least similar projects within the past 5 years
- Demonstrate bonding capacity adequate for the project budget
- Maintain appropriate insurance coverage
- List all resolved and unresolved litigation
- Describe the cost estimating procedures
- Describe the method of coordination with the Owner and Architect during all phases

#### **5. STATEMENT OF QUALIFICATIONS REQUIREMENTS**

Submit the following information in the order listed:

##### **A. Firm Information**

- Legal name and address
- Year established
- Ownership structure
- Primary contact person

##### **B. Relevant Project Experience**

Provide descriptions of at least three (3) comparable projects including:

- Project name and location
- Owner name and contact
- Construction cost
- Completion date
- Scope and delivery method
- Role of firm

##### **C. Key Personnel**

Include resumes and relevant experience for the following:

- Project Executive
- Project Manager
- Superintendent
- Safety Officer

**D. Financial & Bonding Capacity**

- Surety name
- Bonding limits (single project and aggregate)
- Most recent audited or reviewed financial statement

- **E. Safety Record**

- EMR (Experience Modification Rate) for past 3 years
- OSHA recordable incident rate
- Description of safety program

**F. References**

Provide at least three (3) owners and two (2) architect references for similar projects.

**6. SELECTION CRITERIA**

Firms will be evaluated based on:

- Relevant experience with similar projects
- Qualifications of proposed personnel
- Financial stability and bonding capacity
- Safety record
- Past performance and references
- Capacity to perform the work within schedule

The Owner may shortlist firms for interviews.

**7. SUBMISSION REQUIREMENTS**

- Electronic submission (PDF) to: Navarro County Children Advocacy Center, Inc.  
Attn: Jenny Bratton  
120 East Second Avenue  
Corsicana, Texas 75110

903-872-3772

[jbratton@casanav.org](mailto:jbratton@casanav.org)

- And

Ron Hobbs Architects  
Attn: Ron Hobbs  
614 Main Street  
Garland, Texas 75040  
972-494-0174  
[rhobbs@ronhobbsarchitects.net](mailto:rhobbs@ronhobbsarchitects.net)

- Deadline: April 30, 2026
- Late submissions will not be accepted.

## **8. SCHEDULE (Estimated)**

- RFQ Issued: March 2, 2026
- Questions Due: March 23, 2026
- Responses to Questions Issued: March 30, 2026
- SOQ Due: April 13, 2026
- Shortlist Notification: April 20, 2026
- Interviews: April 27, 2026
- Selection: April 30, 2026

## **9. INQUIRIES**

All questions shall be directed in writing to:

- Ron Hobbs Architects  
Attn: Ron Hobbs  
614 Main Street  
Garland, Texas 75040  
972-494-0174  
[rhobbs@ronhobbsarchitects.net](mailto:rhobbs@ronhobbsarchitects.net)

## **10. GENERAL CONDITIONS**

The Owner reserves the right to reject any or all submittals.  
The Owner is not responsible for any costs incurred in responding to this RFQ.  
This RFQ does not obligate the Owner to award a contract.